

**DEPARTMENT OF SOCIAL SERVICES  
BUREAU OF REHABILITATION SERVICES**

**POSTING DATE: October 24, 2006**

**CLOSING DATE: November 8, 2006**

**VOCATIONAL REHABILITATION COUNSELOR**

The Department of Social Services Bureau of Rehabilitation Services Division (BRS) presently is recruiting to fill a Vocational Rehabilitation Counselor position located in its Southern District area service office in Middletown, CT.

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**POSITION:** Vocational Rehabilitation Counselor

**OPEN TO:** Current State Employees and The Public

**BARGAINING UNIT:** Education Professions (P3-B)

**STARTING SALARY:** \$48,467 annually (EB 23, STEP 1)

**LOCATION:** BRS Middletown Office  
117 Main Street Extension  
Middletown, CT 06401

**RESPONSIBILITIES:** Provides professional vocational rehabilitation counseling; develops plans for providing services to persons with disabilities on cases presenting vocational adjustment and rehabilitation problems; conducts initial interview with applicants and explains functions, program eligibility requirements and scope of services that lead to employment for persons with disabilities; obtains significant information from schools, employers, other public and private agencies and medical facilities concerning the client; provides career counseling; arranges for provision of services, writes case histories and reports as required; confers with medical and other consultants to resolve complex problems relating to employment; does related work as required.

**KNOWLEDGE, SKILL AND ABILITY:** Knowledge of principles and techniques of interviewing and occupational testing; knowledge of job analysis and ability to identify and interpret labor market trends; ability to determine and utilize appropriate job placement techniques; knowledge of the kinds of community resources available to help rehabilitate and improve the employability of disabled persons; ability to gather, analyze, evaluate and record information pertinent to the rehabilitation of an individual; ability to establish and maintain an effective counseling relationship with individuals.

**EXPERIENCE AND TRAINING:** General – A Master's degree from an accredited college with a major course of study in rehabilitation counseling, psychology, education, vocational guidance or related behavioral or social science and two (2) years of employment experience in vocational rehabilitation counseling or a directly related field. Candidates meeting all other experience and training criteria but with less than two (2) years employment experience may be hired at the job classification level of Vocational Rehabilitation Assistant Counselor at a starting salary rate of \$45,042 (EB 21). Preference will be given to candidates with a Master's degree in vocational rehabilitation or currently enrolled in a Master's degree vocational rehabilitation program.

**APPLICATION PROCEDURE:** To apply you must submit an original completed State of Connecticut Application (Form PLD-1) in order to be considered for an interview. The PLD-1 Application Form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Services website: [www.das.state.ct.us/exam/default.asp#APPLICATION\\_FORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS). Please mail your completed original State of Connecticut Application (Form PLD -1) and a Resume to:

**Melvin A. Jackson, Principal Personnel Officer  
Department of Social Services  
Bureau of Rehabilitation Services  
25 Sigourney Street, Hartford, CT 06106-5033  
FAX : (860) 951-2979**

**APPLICATIONS AND RESUMES MUST BE RECEIVED BY November 8, 2006**  
THE DEPARTMENT OF SOCIAL SERVICES IS AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER